

CONCORD TOWNSHIP BOARD OF TRUSTEES

April 10, 2019

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Call to Order

The Concord Township Board of Trustees met in regular session on April 10, 2019 at 9:30 a.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mr. Ed Ross of Ross Construction discussed the pond that is split between the properties of 5801 South Section Line Road and the Scioto Ridge development. Mr. Ross uses the pond for irrigation, and the developer has no use for the pond. Rather than share the pond with 166 other people, and to avoid potential liability issues, he would rather have the pond deeded to the Ross property. Trustee Garrett explained deeding the pond off the development would violate the density approved for the project. The Trustees gave the developer permission to do a lifetime easement for the pond to Ross. The Trustees need the secondary access for emergency services maintained next to the pond, along with adjacent areas.

Doug Riedel of the Delaware County Engineer's Office met with the City of Dublin last week to brainstorm contractors that might entertain the Concord Road path project. A few may be interested. After discussion, *Mr. Garrett moved to re-bid the Concord Historic Path project, using the same project cost estimate as originally bid, with a completion date of October 15, 2019. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.* An updated cooperative agreement with Dublin may be needed.

Mr. Riedel also reported the Clark-Shaw Road project was bid by the County, with one bid received so far. The three culvert replacements as part of that project will be completed by the township road department once school is out. There will be many traffic interruptions with this project.

The 2019 Road Improvement Program bid opening will be next Tuesday. It was also noted the County Commissioners will be discussing the Pheasant Run name change on May 16, 2019 (since there are two within Delaware County).

Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$6,152,786.25
Special Revenue Funds:	\$3,004,826.89
Total All Funds:	\$9,157,613.14

Therefore, *Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1884-1890, 14707-14769, all totaling \$128,746.33. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Zoning Department

No report.

Road Department

Joe Holloway said the seeding at the cemetery will begin once it is disked again. The prairie seed purchased was only for one acre, so *Mr. Haney moved and Mr. Garrett seconded to purchase more prairie seed from Ohio Prairie Nursery, not to exceed \$1,700.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.* There are many limbs/debris to clean up at the cemetery.

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The township used about 540 tons of winter road salt.

The road department pickup truck bed is rusting through, so two quotes were received for flatbed installation. *Mr. Garrett moved and Mr. Haney seconded to purchase a CM truck bed from Reisel's Machine Works in Richwood, Ohio for an amount not to exceed \$3,100.00 (quote \$2,900.00). Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Old Business

Mr. Haney continues to evaluate new dump truck options. No demo truck from Kenworth yet, but their cab and chassis are \$10,000 more for the same setup. Scioto Township may be interested in our truck that we are replacing. Mr. Haney will have another new quote for the next meeting.

New Business

The new fitness area at the park needs a concrete pad. A quote was received from Mike Smith of Shawnee Hills. After much discussion, *Mr. Garrett moved and Mr. Haney seconded to approve up to \$15,000 for a pad and coating for the exercise area. Mr. Johnson moved to amend the motion to \$5,500 for concrete pad, with the balance of \$9,500 for a coating/treatment over the concrete. Mr. Haney seconded this motion. Vote on amendment: Haney-yes, Garrett-yes, Johnson-yes. Vote on motion as amended: Haney-yes, Garrett-yes, Johnson-yes.*

The road department needs a new rototiller. Mr. Holloway will need to research costs. In addition, *Mr. Garrett moved and Mr. Haney seconded to authorize Road Superintendent Joe Holloway to purchase up to \$2,500.00 at a time for tools and/or materials without the Board's approval. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

New windows and repairing leaks were discussed for the township building lobby. Mr. Cooper will work on this.

Fire Department

Fire Chief Todd Cooper reported the new "jaws of life" tool was received, which will be reimbursed 95% by a FEMA grant. The next item to purchase under the grant is a new heart monitor for about \$30,000.

Another grant was applied for a replacement grass truck; results will be in July.

Mr. Johnson discussed the purchase order for pumping of the fire department holding tank.

Fiscal Officer / Correspondence

The biennial audit by the State of Ohio Auditor's office is ongoing.

Correspondence was received from Delaware Master Gardener's Association.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

Jason Haney

Concord Township Trustee Meeting

April 10, 2019

Roll Call

Approve Minutes

Public Input

DCEO Rebid of the Concord Path Project

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Update on seeding of cemetery

Road Salt status and use for this past winter

Pickup truck bed issues

Old Business

Park Exercise Equipment, Concrete Pad needed Bid from Mike Smith

New Dump Truck Time to order?

Scioto Township is interested in our old Truck

New Business

Operations Director/Fire Chief

Fiscal Officer

CASH SUMMARY BY FUND
Concord Township [2019]

Date: 04/10/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	587385.36	0.00	0.00	6369962.26	217176.01	0.00	0.00	6152786.25
02 -MOTOR VEHICLE LICENSE TAX	23860.43	4139.14	0.00	0.00	27999.57	1266.41	0.00	0.00	26733.16
03 -GASOLINE TAX	77045.92	27193.98	0.00	0.00	104239.90	56656.59	0.00	0.00	47583.31
05 -CEMETERY	13465.43	500.00	0.00	0.00	13965.43	30.00	0.00	0.00	13935.43
10 -FIRE DISTRICT	570080.11	1387314.05	0.00	0.00	1957394.16	732897.43	0.00	0.00	1224496.73
11 -ROAD DISTRICT	1437565.48	217133.89	0.00	0.00	1654699.37	50592.27	0.00	0.00	1604107.10
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	49814.00	0.00	0.00	49814.00	0.00	0.00	0.00	49814.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	8743.15	0.00	0.00	44070.80	5913.64	0.00	0.00	38157.16
TOTAL ALL FUNDS	7939921.92	2282223.57	0.00	0.00	10222145.49	1064532.35	0.00	0.00	9157613.14

CHECK REGISTER
Concord Township [2019]

Date: 04/10/19

CHECK	Date	Entity	Purpose	Tran Num	Month Posted	Month Cleared	Amount
1888	04/01/19	POWELL FREE STANDING ED	CREDIT CK#14627, INVOICED INCORRECTLY	40009	4/2019		-203.00
1889	04/01/19	CBIZ PAYROLL	HRA CLAIM REIMBURSEMENTS THRU 3/29/19	40013	4/2019		1082.74
1890	04/09/19	CBIZ PAYROLL	HRA CLAIM REIMBURSEMENT THRU 4/5/19	40065	4/2019		250.00
14707	04/09/19	JOHN DEERE FINANCIAL	PARK MOWER REPAIR PARTS	40067	4/2019		257.80
14708	04/09/19	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES	40068	4/2019		227.19
14709	04/09/19	PORTA KLEEN	PARK PORTABLE RESTROOM	40069	4/2019		113.50
14710	04/09/19	BROSTUS, JOHNSON & GRIGGS, LLC	TRIP LEGAL COUNSEL THRU 3/31/19	40070	4/2019		270.00
14711	04/09/19	THE HARDWARE EXCHANGE	PARK/FIRE/ROAD PARTS SUPPLIES	40071	4/2019		56.74
14712	04/09/19	BATTERIES PLUS COMMERCIAL SALES	ADMIN BLDG EXIT SIGN BATTERY	40072	4/2019		83.70
14713	04/09/19	EXPRESS SERVICES INC	ROAD DEPT LABOR 3/18-3/21	40073	4/2019	4/2019	**VOID**
14714	04/09/19	CFIS GROUP INC.	ROAD SHOP TOOLS	40074	4/2019		194.00
14715	04/09/19	CFIS GROUP INC.	ROAD SHOP TOOLS	40075	4/2019		345.18
14716	04/09/19	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE/PARK REPAIR PARTS	40076	4/2019		18.00
14717	04/09/19	PRICE FARMS ORGANICS, LTD.	ROAD DUMP FEES	40077	4/2019		7868.12
14718	04/09/19	COMPASS MINERALS AMERICA	ROAD WINTER SALT	40078	4/2019		425.00
14719	04/09/19	ABLE SANITATION SERVICE, INC	ADMIN BLDG SEPTIC PUMPED	40079	4/2019		250.00
14720	04/09/19	ROBERT BARGUS	FIRE DEPT UNIFORM MAINT	40080	4/2019		250.00
14721	04/09/19	TODD COOPER	FIRE DEPT UNIFORM MAINT	40081	4/2019		250.00
14722	04/09/19	KEITH ERNSBERGER	FIRE DEPT UNIFORM MAINT	40082	4/2019		250.00
14723	04/09/19	JACK GUYTON	FIRE DEPT UNIFORM MAINT	40083	4/2019		250.00
14724	04/09/19	GARY HAFNER	FIRE DEPT UNIFORM MAINT	40084	4/2019		250.00
14725	04/09/19	JERRY HELD	FIRE DEPT UNIFORM MAINT	40085	4/2019		250.00
14726	04/09/19	KYLE HELFER	FIRE DEPT UNIFORM MAINT	40086	4/2019		250.00
14727	04/09/19	GREG HUFF	FIRE DEPT UNIFORM MAINT	40087	4/2019		250.00
14728	04/09/19	JOE KELLY	FIRE DEPT UNIFORM MAINT	40088	4/2019		250.00
14729	04/09/19	DOUG KINDELL	FIRE DEPT UNIFORM MAINT	40089	4/2019		250.00
14730	04/09/19	CHAD MAST	FIRE DEPT UNIFORM MAINT	40090	4/2019		250.00
14731	04/09/19	KYLE MCINTIRE	FIRE DEPT UNIFORM MAINT	40091	4/2019		250.00
14732	04/09/19	JAMES REED	FIRE DEPT UNIFORM MAINT	40092	4/2019		250.00
14733	04/09/19	JESSE RICE	FIRE DEPT UNIFORM MAINT	40093	4/2019		250.00
14734	04/09/19	JEREMY SCHEELER	FIRE DEPT UNIFORM MAINT	40094	4/2019		250.00
14735	04/09/19	RHYAN SCHOLL	FIRE DEPT UNIFORM MAINT	40095	4/2019		250.00
14736	04/09/19	BEN THOMAS	FIRE DEPT UNIFORM MAINT	40096	4/2019		250.00
14737	04/09/19	MICAH WERLING	ROAD DEPT SUPPLIES	40097	4/2019		67.86
14738	04/09/19	HIGHTOWERS PETROLEUM CO.	ROAD/FIRE FUEL SUPPLY	40098	4/2019		1997.59
14739	04/09/19	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES	40099	4/2019		502.40
14740	04/09/19	VALTECH COMMUNICATIONS	ADMIN PHONE BILL	40101	4/2019		170.55
14741	04/09/19	OHIOHEALTH/WORKHEALTH	FIRE DEPT DRUG/ALC SCREEN	40102	4/2019		203.00
14742	04/09/19	SILCO FIRE & SECURITY	FIRE ALARMS, LINES, MONITOR, INSPECTIONS	40103	4/2019		2117.41
14743	04/09/19	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT TOOLS	40104	4/2019		292.18
14744	04/09/19	LONE S COMPANIES, INC	ROAD MATERIAL, PARK BENCH SUPPLIES	40105	4/2019		969.22
14745	04/09/19	JILL DAVIS	FIRE DODGE TITLE REIMB	40106	4/2019		16.00
14746	04/09/19	AUDITOR OF STATE OF OHIO	FINANCIAL AUDIT 3/7-3/16	40107	4/2019		2788.00
14747	04/09/19	OHIOHEALTH EMERGENCY MEDICAL SERVICES	FIRE DEPT EMS MEDIC REFRESHER	40108	4/2019		2784.00
14748	04/09/19	NATL INSTITUTE FOR PUBLIC SAFETY TECH	FIRE DEPT MAPPING PROGRAM	40109	4/2019		960.00
14749	04/09/19	JEREMY REESE	FIRE DEPT BOOTS REIMB	40110	4/2019		100.00
14750	04/09/19	CORBIN PELTIER	FIRE DEPT BOOT REIMB	40111	4/2019		100.00
14751	04/09/19	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT SCBA SERVICE CALL	40112	4/2019		155.00
14752	04/09/19	SUTPHEN CORPORATION	FIRE DEPT LADDER SENSOR	40113	4/2019		323.86
14753	04/09/19	MICRO CENTER	FIRE DEPT PAPER SHREDDER	40114	4/2019		189.99
14754	04/09/19	LAWSON PRODUCTS INC.	PARK CAN LINERS	40115	4/2019		54.83
14755	04/09/19	OTAS SYSTEMS LLC	FINANCIAL SOFTWARE MAINT FEE	40116	4/2019		500.00

Check Total

61731.75

CHECK REGISTER
Concord Township [2019]

Date: 04/10/19

CHECK	Date	Entity	Purpose	Tran Num	Month Posted	Month Cleared	Amount
14756	04/09/19	KLEEM, INC.	PARK SIGNAGE/SUPPLIES	40117	4/2019		219.75
14757	04/09/19	AIM MEDIA MIDWEST	LEGAL ADVERT	40118	4/2019		189.00
14758	04/09/19	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB APR19	40119	4/2019		40.00
14759	04/09/19	OHIO PRAIRIE NURSERY	CEMETERY PRAIRIE SEED	40120	4/2019		660.00
14760	04/09/19	FINLEY FIRE EQUIPMENT	FIRE DEPT JAWS TOOL PKG	40121	4/2019		19194.36
14761	04/09/19	COLUMBIA GAS	FIRE DEPT GAS UTILITY	40122	4/2019		689.49
14762	04/09/19	MILLER'S TEXTILE SERVICES	FIRE DEPT MATS SERVICE	40123	4/2019		130.06
14763	04/09/19	OHIO HEATING	FIRE DEPT RADIANT HEATER REPAIRS	40124	4/2019		2623.18
14764	04/09/19	B & C COMMUNICATIONS	FIRE DEPT REMOVE DODGE RADIOS	40125	4/2019		150.00
14765	04/09/19	FRANKLIN EQUIPMENT LLC	FIRE DEPT REPAIR LIFT RENTAL	40126	4/2019		629.50
14766	04/09/19	MEDICAL REPAIR, INC.	FIRE DEPT STRYKER COT MAINT SVC	40127	4/2019		352.42
14767	04/09/19	FRONTIER	FIRE DEPT PHONE/BROADBAND BILL	40128	4/2019		309.98
14768	04/09/19	EXPRESS SERVICES INC	ROAD DEPT LABOR 3/26-3/29	40129	4/2019		617.68
14769	04/09/19	SHELLY MATERIALS, INC	ROAD/PARK/CEMETERY STONE	40130	4/2019		5439.55

Check Total

61731.75

1884	03/29/19	HR BUTLER, LLC	PAYROLL PROCESSING FEE 3/29	30286	3/2019		186.35
1885	03/29/19	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/29	30287	3/2019		3271.28
1886	03/29/19	HR BUTLER, LLC	PAYROLL SALARIES 3/29	30288	3/2019		49300.89
1887	03/29/19	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 3/29	30289	3/2019		14256.06

Check Total

The Concord Township Records Commission held its annual meeting on Wednesday, April 10, 2019 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 11:30 a.m. The roll was called; in attendance was Trustee Bart Johnson and Fiscal Officer Jill Davis.

Discussion was held on the township records eligible for disposal in 2019. Mrs. Davis moved and Mr. Johnson seconded to approve records disposal per the township's approved records retention schedule. Vote: Johnson-yes, Davis-yes.

As there was no further business, Mrs. Davis moved and Mr. Johnson seconded to adjourn. Vote: Johnson-yes, Davis-yes.



Fiscal Officer, Jill Davis



Trustees Chairman, Bart Johnson